

Comprehensive Human Resource Answers

- SPHR-CA certified
- Live expert help
- Cost-effective
- Saves valuable time
- Easy phone call away



AIS ACCESS
HR HOTLINE

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HR Hotline

ON-CALL
HR ANSWERS
FOR SMALL
BUSINESS



Common Pitfalls Are You Prepared?

Business owners are often faced with complex issues.

- Do you understand the difference between FMLA and CFRA and other Leave Policies?
- Which employees are exempt?
- How do you terminate an employee without exposing yourself to legal issues?
- How do you keep up with changing COBRA rules?



Who can you turn to when you need an **expert**?

AIS Access is bringing you a new and different resource. An HR Hotline developed just for small business.

- **HR CERTIFIED**
- **EASY PHONE CALL**

AIS Access is now bringing this capability to you as part of our value-added services program. You now have easy access to a LIVE HR expert. That's right, not just another website but a **REAL PERSON**.

Protect Your Business Avoid Risks

Your resources are being challenged from every direction. You need help in controlling costs and avoiding mistakes that can be costly and time consuming. The time alone needed to deal with these problems can easily distract you from successfully running your business. HR Hotline is a resource that can help you avoid costly mistakes with issues like:

- **Wrongful Termination**
- **Sexual Harassment**
- **PDL / PFL / FMLA / CFRA**
- **Employee Privacy**
- **Changing COBRA issues**
- **Exempt versus Non-exempt**
- **Disability Claims**
- **Employee Relations**

Don't Wait Prepare for Challenges

Instead of waiting for challenges, protect your business before a problem occurs. The business world is getting more complex and intertwined — you need access to resources you can trust.

AIS ACCESS wants to provide you with a source of information that you can trust. The AIS Access **HR HOTLINE** will enable you to protect your business and stay focused on what you do best.

A **Cost-Effective** Solution for Human Resources Management

This service is available with an annual subscription fee of \$120.00 for unlimited calls. Make your check to "AIS Access".